

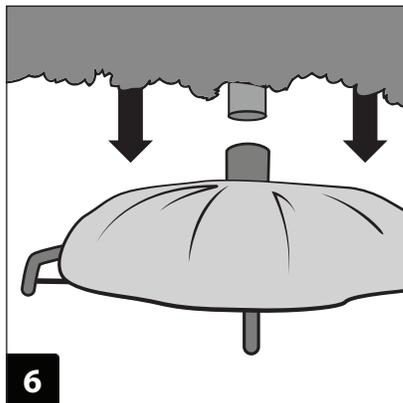
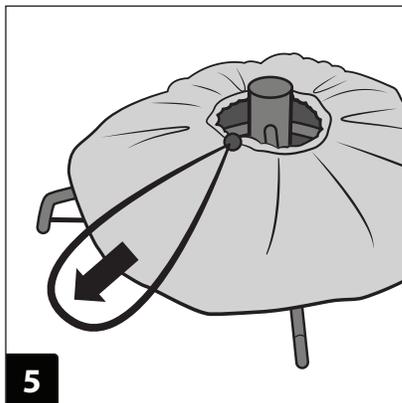
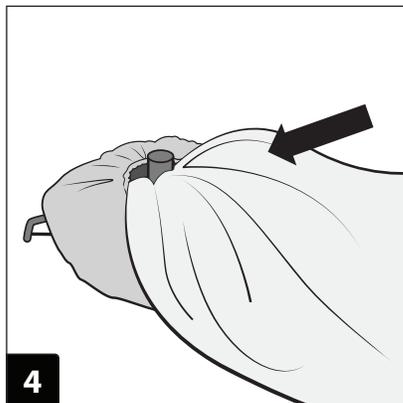
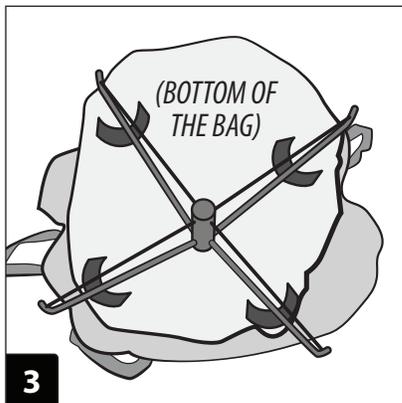
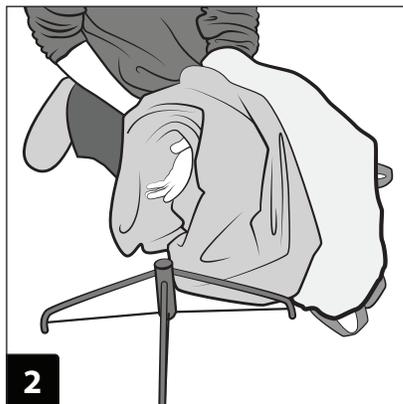
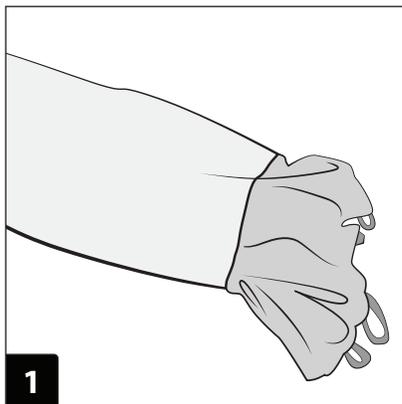
**IMPORTANT, RETAIN FOR FUTURE REFERENCE: READ CAREFULLY**  
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Intended for indoor use

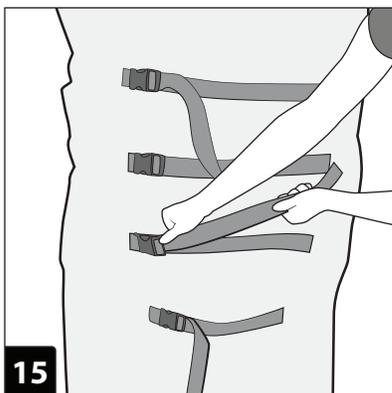
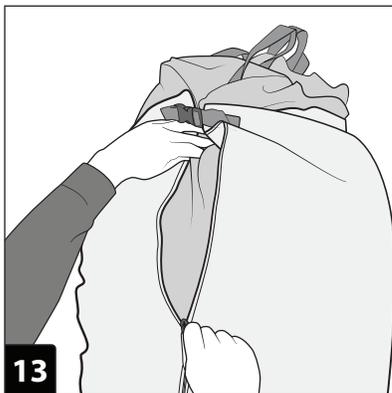
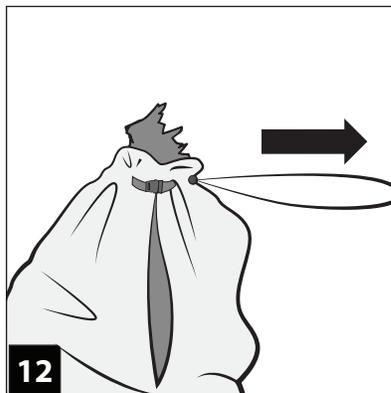
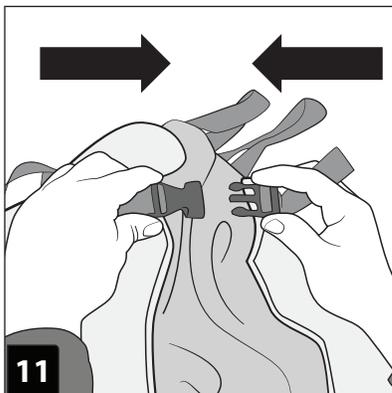
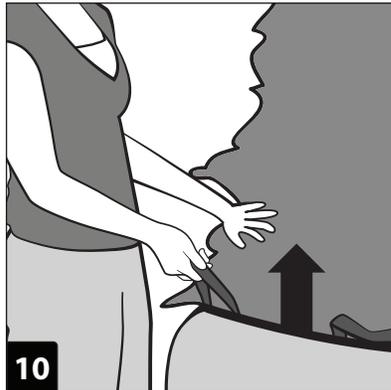
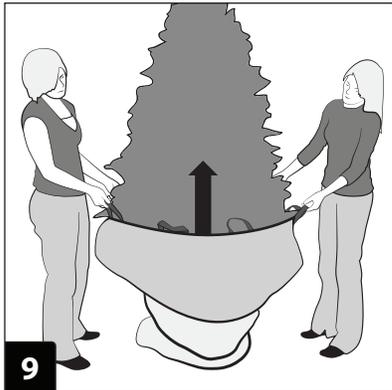
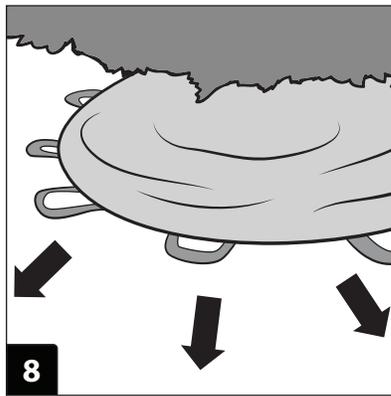
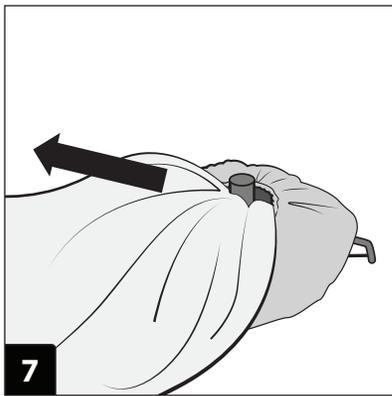
## IMPORTANT INFORMATION

1. For trees over seven feet tall, it is likely that you will need to detach the top section of your tree before proceeding to store your tree. Refer to step six for instructions on how to store your tree topper.
2. Always remember to undo all buckles and zippers on the bag before...
  - A. You pull the bag up and over your tree to store it for the season.
  - B. You pull the bag down into tree skirt position during the season.

## BAG PREPARATION INSTRUCTIONS



1. Take the bag out of the box and lay it flat on the ground. Make sure to have your stand nearby.
2. Put your arm into the top portion of the bag and slide the bag onto your arm until you are able to put your arm all the way through the bag and out the bottom tree base hole. Align the bag with your tree base and slide the bag onto it.
3. Use the buckles to secure the bag onto your tree stand.  
*NOTE: For stands with only three legs attach Velcro straps onto two of the three legs.*
4. Stuff the entire tree storage bag into its base tree skirt (this hides the bag while your tree is in use).
5. Use the drawstring to pull the top skirt of the bag tight. Position the top skirt of the bag directly over the stand and use it to cover the rest of the storage bag fabric until only the tree skirt portion of the bag can be seen.
6. Follow the directions from your tree manufacturer to install the tree onto the tree stand.  
**IMPORTANT:** Make sure the tree is securely fastened into the tree base. NEVER overtighten the bolts on the tree stand that secures the tree as this could damage the trunk.



7. After the holidays are over remove all ornaments from your tree. Then, loosen the drawstring (mentioned in step 5) and pull the storage bag out of the tree skirt.

8. Then, fully open and expand the tree bag skirt until all the bag's handles are exposed and accessible on the ground. *Be sure to also unfasten the buckles and zippers that are located at both sides of the top ring of the storage bag prior to moving onto the next step.*

9. Using two people, pull up on the bag compressing the tree branches upward. Pull evenly and slowly--do not pull one side too hard as the tree may become uneven and fall over. Pay attention to the fabric as it might have become twisted while in storage. If this is the case, stop pulling and untwist the fabric before resuming. It might be necessary to place your foot onto the tree stand while pulling upward to steady the tree.

10. If the bag becomes tight on the tree, don't worry this is normal. This can happen when pulling up on the storage bag to store your tree or when you pull down the bag to use during the holiday season. Simply push the branches in and carefully work the bag up or down the tree.

11. After the top skirt is pulled all the way up and over your tree, fasten the two belt buckles on each side of the top ring of the bag.

12. Once the buckles are clamped, gather the tree bag at the top and pull tight with the drawstring.

13. Carefully zip up the top of the bag. For extra thick trees, you may need to compress the tree with your hand slightly to allow the zipper to function. Repeat this process on the opposite side of the bag.

14. For many trees over seven feet tall, you will need to remove the top tree section and place it into the bottom storage area as shown.

15. Fasten the straps on the back of the bag and pull them tight to further compress your tree before storage.

*NOTE: The pocket design may vary from the illustration; however, the function is exactly the same as shown.*

**CAUTION: DO NOT LEAN BAG ON SIDE AND PULL ALL THE WEIGHT OF THE TREE ON ONE OR TWO LEGS. THIS WILL DAMAGE YOUR TREE STAND AND TREE.**

*Always use two people and use caution when leaning the tree over. Do not put too much pressure on the stand while tipped as this could result in damaging the trunk of the tree. Use caution when lifting the tree as it may be heavy. Use extreme caution when moving the tree up or down stairs. Whenever possible, use two or three people to store your tree.*

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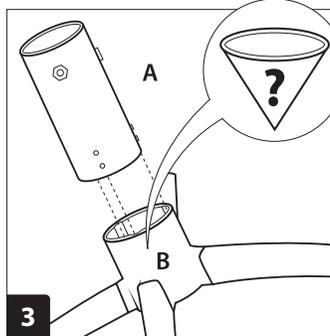
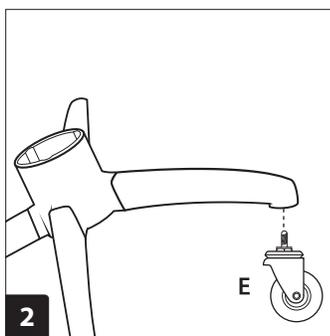
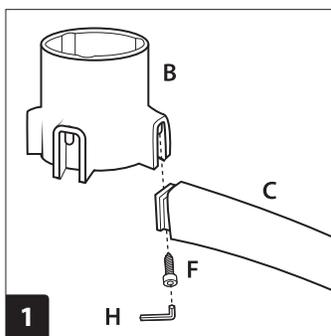
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Please lay out all parts prior to assembly or installation.

IMPORTANT: WHICH TRUNK DO YOU HAVE?

<b>A</b>  1x	<b>B</b>  1x	<b>C</b>  4x	<b>D</b>  3x	 <b>FLAT TRUNK</b>
<b>E</b>  4x	<b>F</b>  4x	<b>G</b>  1x	<b>H</b>  1x	 <b>POINTED TRUNK</b>
<b>I</b>  1x	<p><b>Before you begin, note the bottom of your tree trunk.</b>          If you have a pointed trunk, proceed to step one in the assembly instructions and DO NOT install the cone (G).          For trees with a flat-bottomed trunk, there is one additional step to ensure your tree's stability involving the cone (G). Before step three, simply rest the cone (G) in the hole on the bottom of the base collar (B). If you have already performed steps three and four, just remove the inner collar and insert the cone.          Then insert the inner collar (A), which will rest on top of the cone. Proceed onto step 4 as normal.</p>			<p><b>MAKE SURE THE BASE OF THE TRUNK IS CENTERED IN STAND</b></p>

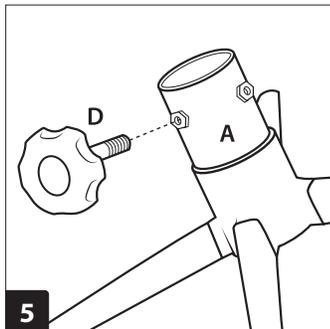
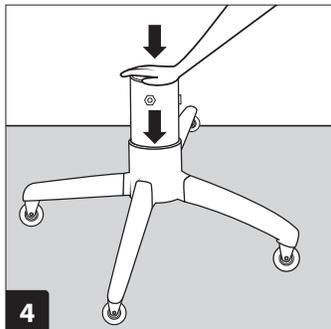
## ASSEMBLY INSTRUCTIONS



1. Slide the stand leg (C) into the notched section on the base collar (B). Secure the leg to the collar with the bolts (F) and provided allen wrench (H). Repeat this step with all the legs.

2. Attach the castor (E) to each of the four legs. Tighten with the provided wrench (I).

3. Make sure the stand is sitting on a flat surface. Now, slide the inner collar (A) into the top of the base collar.



**IMPORTANT:** Please refer to the "Which trunk do you have?" portion of the instructions above to know if you need to use the cone (G) or not.

4. Push straight down with your hand while the stand rests on a flat surface. Make sure the metal inner collar is completely inserted all the way into the base collar. You may have to exert some pressure directly down onto the metal collar to completely slide it into place.

*NOTE: Remember to keep the collar aligned while pushing.*

5. Screw in all three tension knobs (D) into the stand collar through the bolt holes. Once you place your tree into the stand, tighten the knobs equally to secure the tree trunk to the stand.